

GNFA Khalsa School

Volunteer Form 2019-2020

Details of Roles & Responsibilities:

1. **Enrollment Coordinator**: Student Enrollment; Teacher Enrollment; Class Sizing.
 2. **Curriculum Coordinator**. Assign/Revise Curriculum; Follow up on Curriculum.
 3. **Sports/Outdoor Coordinator**: All outdoor activities; Field Trip arrangements; Safety & Security.
 4. **Public Liaison**: Spokesperson; Public Broadcasts; Inviting Role models in school; Retention of all.
 5. **Gatekeeper**: Arranging classrooms; ensuring classes are held on time; Treasurer; Record Keeping.
 6. **Teacher's Aide**: Supporting Teacher Conducting scheduled classes according to the curriculum. Requirement: Age at least 13; Attended KS Grade 6 classes
 7. **Teacher**: Teacher Conducting scheduled classes according to the curriculum
 8. **Diwaan Support**: Supporting Diwaan Conductor with various activities of Diwan
- I _____ Volunteer to perform my duties with due diligence, honored to me by GNFA Khalsa School. I promise:

1. That I believe in the mission of GNFA Khalsa School.
2. That I will be present at every school day or as scheduled for this purpose.
3. That I will perform my duties to the best of my efforts.
4. That I will work with integrity truthfulness, teamwork and loyalty to the school and promote activities according to Sikh discipline.

Select at least on volunteer work, no more than two. Circle the box of your selection. For roles and responsibilities, see details above.

At this time, two volunteers are being entered for each function below.

Name of the Volunteer: _____

Address: _____

Phone: _____ **Alternate Phone** _____

Email : _____

Teaching experience (if any) _____

Enrollment
Coordinator

Curriculum
Coordinator

Sports/Activity
Coordinator

Public
Liaison

Teacher Aide

Teacher
Leavel: KG

Teacher
Grade 1

Teacher
Grade 2

Teacher
Grade 3

Teacher
Grade 4

Teacher
Grade 5

Teacher:
Panjabi for all